

**School Emergency Drills**  
**Documentation Form**

- | <u>Type of Drill</u>                |                                   | <u>Type of Drill</u>                |              |
|-------------------------------------|-----------------------------------|-------------------------------------|--------------|
| <input type="checkbox"/>            | Fire Drill (5 required)           | <input checked="" type="checkbox"/> | Standard     |
| <input type="checkbox"/>            | Tornado Safety Drill (2 required) | <input type="checkbox"/>            | Class Change |
| <input type="checkbox"/>            | Shelter in Place Drill            | <input type="checkbox"/>            | Recess       |
| <input checked="" type="checkbox"/> | Lockdown (3 required)             | <input type="checkbox"/>            | Other Events |

Name of Reporting School: Michener Elementary

Name of person conducting drill: Ann Lacasse

Title of person conducting drill: Principal

Date of Drill: 10-22-19 Time drill was held: 10:00  AM  PM

Exact time required to evacuate/shelter/secure: 6 minutes

Total Participants: 350 approx.

This report is for emergency drill # 1 for school year 2019-2020

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Ann Lacasse

**School Emergency Drills**  
**Documentation Form**

- Type of Drill**
- Fire Drill (5 required)
  - Tornado Safety Drill (2 required)
  - Shelter in Place Drill
  - Lockdown (3 required)

- Type of Drill**
- Standard
  - Class Change
  - Recess
  - Other Events

Name of Reporting School: Michener Elementary

Name of person conducting drill: Ann Lacasse

Title of person conducting drill: Principal

Date of Drill: 1-10-20 Time drill was held: 10:30  AM  PM

Exact time required to evacuate/shelter/secure: 2 mins.

Total Participants: approx. 350

This report is for emergency drill # 2 for school year 2019-2020

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature \_\_\_\_\_